



Board of Trustees Meeting Minutes September 28, 2017 - 6:30 PM

Attendees

Board Members: Martha Summers, Mike Gahr, Peggy LaGarde, Dan Rufo, Kent Wenger, Anthony Bragoli, Sean Glick, Eva Swymelar, Monica Reynolds, Kathy Drennan

Staff and Public: Gina Guarino-Buli, Michelle Boyd, Christine Gehring, Carol Schaeffer, David Cosme, Diane Hope, Bill Workhouser, Harold Smith, Stacy Smith, Craig Gibson

Meeting:

1. Call to order 6:32 by Kent Wenger.
2. Opening statements –
Thank you to Monica for hosting the session on Strategic Planning and Dan for leading the Session.
3. Review & accept minutes from August 17, 2017 voting meeting.
 - a. M. Summers made a motion to accept the minutes and P. LaGarde seconded. The motion passed.
4. Committees Meeting updates–Committee Chairs
 - a. Development Committee – Denise Kozuch-Harakal (5 minutes)
 - i. Giving Tuesday – money recommended to go towards House Team Mascot t-Shirts
 - b. Curriculum Committee – Dan Rufo (5 minutes)
 - i. Have not met yet
 - c. HR Committee – Kathy (5 minutes)
 - i. CEO Evaluation – measures evaluated and connected to Bonus schedule.
 1. Development – develop measurable expectations for CEO
 2. Finance – confirm line item on budget for expected monies raised.
 - 1> Potential idea – Average from past three years.
 - ii. Further Discussion in to be held in Executive Session
 - d. Finance Committee – Sean Glick
 - i. Bond holders are looking for a Risk Management Policy – Fiscal
 1. Request more details or sample report
 - ii. 5 year projections
 - iii. Review of Financial Policies and Procedures.
 - e. Legislative Awareness Committee – Eva (5 minutes)
 - i. Local issues discussed by phone conference.
 - f. Strategic Planning – Dan Rufo (10 Minutes)
 - i. Board met for Strategic planning session and revisited the Vision of the school and measured it against expectations. The board then connected those expectations to the operational Strategic Plan.
5. CEO's Report – 15 minutes
 - a. General Update –

- i. Still looking for LTS for Spanish
 - ii. Making offers to Tech individuals
 - iii. Replacement Tech teacher
 - iv. PT bookkeeper
 - v. Training –
 - 1. NWEA – two teachers going
 - 2. PBIS
 - 3. Science – conference
 - 4. Master teacher plans being developed
 - b. Enrollment changes –
 - i. Streamline to process
 - ii. Moving to system where parents request meeting and go through application process prior to acceptance.
 - iii. One date for Student Lottery in January.
 - iv. M. Gahr made a motion to accept staff roster and A. Bragoli seconded. The motion passed.
 - c. Accept updated staff roster by Business Manager
 - i. A. Bragoli made motion to accept staff roster and M. Summers seconded. The motion passed.
6. Principal's Reports
- a. Christine Gehring
 - i. Academy Night
 - ii. Food Truck Event – 400 attendees
 - iii. Family Fitness Night – 25 attendees
 - iv. Honor Society Inductions
 - v. Field Trips
 - vi. Parent Input – more info requested from Principals
 - vii. W.A.T.C.H Dogs – Father involvement in schools
 - viii. Spanish Festival – October 27, 2017
 - b. Michelle Boyd
 - i. Smooth start to school
 - ii. Welcome Back Assembly
 - iii. PBIS system is going awesome – Reduction of Referrals
 - iv. Honor Society Inductions
 - v. Senior Projects tomorrow (September 29, 2017)
 - vi. High School Spirit Week
 - vii. Homecoming Dance
 - viii. PSAT Day – October
 - ix. Financial Aid Night
 - c. Harold Smith
 - i. PBIS System is going well
 - ii. Teachers are working hard at learning the system – PD sessions scheduled for continuing during the year.
7. Student Representative Report - None

8. Old Business - None
 - a. Playground
 - i. Going smoothly – waiting for play surface and fencing
 1. Should be ready by end of next week.
 - ii. Grass is seeded but watering is a concern.
 - b. Retaining wall completed.
 - c. One:One Session scheduled for SLC days for Parents.
9. New Business
 - a. First Reading of OCR Policy – No comments
 - b. Officer Signatures needed for financial documents and updates to board members
10. Public Comment - None
11. Adjournment – The meeting was adjourned at 7:22 PM
 - a. P. LaGarde made a motion to adjourn the meeting and M. Stevens seconded. The motion passed.
12. Executive session - **scheduled**